



Date Received:

Planting Questionnaire

Tree New Mexico (TNM)

Please fill out anything that applies to you. When completed, please email to plantinginquiries@treenm.org

1. Group/Organization/Entity Name:

Proposed Tree Planting Location/Address:

2. Point of Contact's (POC) Name & Title:

POC Email Address:

POC Phone Number:

Okay to text? _____ Yes _____ No

3. Planting Location's Owner/Admin/Manager Name & Title:

(If different than above)

Owner/Admin's Email Address:

Owner/Admin's Phone Number:

4. Describe the project and the need for trees. Tell us why you would like Tree New Mexico to consider working with you to plan and implement a community tree planting?

5. **QUESTION FOR CAMPUS PLANTINGS ONLY.** What percentage of your students qualify for free lunch? What is the age range of your students? Please tell us a little bit about your school.

6. Tell us more about your group/organization/entity. What is your mission? How long have you been in existence? Is your website updated? Please list your website link and any social media sources we can use to get to know you better.

7. What are the future plans for the site(s) where the trees will go and any adjacent areas and the timeframes? For example, construction, demolition, relocation of buildings, etc., And will they affect the current planting site being considered?

8. Do you have approval from the governing authority that holds and makes decisions for the land on which you are seeking to plant? (For example, the design/facilities, maintenance and operations departments, the board, the owner of the land and facilities, etc.).

_____ Yes, I have approval. Please provide verification in the form of a letter.

_____ No, I do not have approval yet, but I'm ready to pursue it immediately following an initial site visit by TNM. If TNM determines that this project shows promise as a successful community-based tree planting, I will promptly apply for the necessary approval. However, please understand that TNM **cannot** dedicate additional time or resources to this project until the appropriate approval has been granted. Obtaining that approval is the critical next step before we can proceed further.

9. Determine a rough estimate of how many new trees the location can sustain. Include a minimum and a maximum, if possible. If you cannot estimate, please give us the dimensions of the area to be planted here and attach a picture/map of the area/s, or a schematic and we will help you to calculate the number of trees possible.

10. Can water be run to the planting site(s) on planting day? **Hoses** tied to a spigot, or a water tank in each of the planting areas is fine. This available watering by hand would be set up and used only for the planting day and is separate from any irrigation system that might be present and used to water after planting day.

_____ Yes _____ No

11. Consistent watering of the trees planted is vital to the success of any tree planting project. Can you commit to watering the trees sometimes as often as several times a week for three years or ensure there is an irrigation system that is working or will be installed prior to planting? If there is no irrigation system or the present system needs to be enhanced/extended, you will need to include someone within the scope of the project who has the knowledge and ability to do this work. If irrigation work is required for this tree planting project, Tree New Mexico will not facilitate the tree planting until all irrigation work has been completed.

_____ Yes _____ No

12. We prefer to have our contractor dig the holes for the trees. This ensures public utility line verifications, mulch for each tree is provided, and debris is removed after the planting. May we use our contractor to dig the holes for this project?

_____ Yes, I will sign an agreement allowing TNM's contractor to dig the holes. I also agree to mark any existing private irrigation lines.

_____ No, I will use my own excavator. If no, please provide an explanation at the end of this document, providing verification as to how you will engage someone to call in the public utility verifications, dig the holes, and ensure they are ready the day before the planting.

13. Do you have a secure tree staging location for overnight storage of the trees and a way to water them after trees are delivered the day before the planting?

_____Yes _____No

14. Several trucks (trees, mulch, and digging equipment, if required) need access to the property to deliver, excavate, stage, move, and plant trees. Can you provide safe, appropriate, and adequate access to the staging/planting site(s)?

_____Yes _____No

15. Please explain how you will participate in a community tree planting event? Approximately how many volunteers can you recruit to plant under Tree New Mexico's supervision? Are there other groups you recommend we reach out to as partners or to supply volunteers for this planting?

16. Will your organization be providing any financial support or allocating budget funds toward this tree planting? If so, can you share either the approximate dollar amount or percentage of the total project cost that your organization plans to contribute financially?

17. Is there any additional information you would like us to know about?